Vacancy Announcement: Monitoring, Evaluation, Accountability, and Learning (MEAL) Officer

Location: OSSEDI (Organization for Social, Sustainable, and Economic Development Initiatives)
Position: MEAL Officer
Application Deadline: 20/11/2024

About OSSEDI
OSSEDI is a local NGO dedicated to advancing sustainable and impactful community development initiatives. We are committed to delivering measurable results and fostering transparency and accountability in all our programs. Our work supports evidence-based approaches to bring positive change to the lives of those we serve.

OSSEDI is seeking a **skilled and tech-savvy Monitoring, Evaluation, Accountability, and Learning (MEAL) Officer** to lead our data-driven approach. The ideal candidate will be proficient in M&E software, statistical data analysis, and data visualization, as well as adept at utilizing emerging technologies to enhance OSSEDI's impact and efficiency.

Key Responsibilities:

- **Monitoring and Evaluation**: Oversee the implementation of M&E frameworks and tools for tracking program performance and outcomes. Ensure accurate and timely data collection, management, and reporting across all projects.
- **Data Collection and Analysis**: Utilize M&E software and statistical packages (such as SPSS, R, or STATA) for high-quality data collection and analysis, transforming data into actionable insights.
- **Data Visualization**: Develop and maintain data visualization platforms to present data in clear, compelling, and accessible formats, supporting decision-making and program improvement.
- **Accountability and Learning**: Design and implement accountability and feedback mechanisms to capture community input and drive continuous program improvement.
- **Capacity Building**: Train and support project teams in M&E best practices, data collection tools, and software to strengthen internal capacity.
- **Innovation in Technology**: Stay updated on and integrate new technologies to enhance data management, visualization, and analysis processes.

Qualifications:

- Bachelor's degree in Statistics, Social Sciences, Development Studies, Information Technology, or a related field; advanced degree is a plus.
- Minimum of 3 years' experience in monitoring and evaluation, data analysis, or a related field within the development sector.
- Strong proficiency in M&E software (e.g., DHIS2, KoboToolbox, ODK) and statistical analysis packages (SPSS, R, STATA).
- Demonstrated experience in developing and maintaining data visualization platforms (e.g., Power BI, Tableau).
- High level of digital literacy and comfort with technology-driven approaches to M&E.
- Excellent analytical, communication, and problem-solving skills with a keen attention to detail.
- Ability to work collaboratively, adapt in dynamic environments, and maintain accountability to program goals and beneficiaries.

Why Join OSSEDI?
This is a unique opportunity to bring your expertise in M&E, technology, and data visualization to an organization committed to evidence-based development. As a MEAL Officer, you will play a key role in measuring and amplifying OSSEDI's impact while gaining valuable professional growth in a supportive environment.

How to Apply
Interested candidates should submit their CV, a cover letter outlining their qualifications for the role, and contact information for two references to recruitment@ossedi-malawi.org by 20/11/2024. Please include "MEAL Officer Application" in the subject line. Only shortlisted candidates will be contacted.

Join OSSEDI and contribute to impactful, data-driven change. Apply today!